

## Member Self Service Guide

Go to [selfservice.nssf.or.ke](http://selfservice.nssf.or.ke)



### Member Pre-Registration

- Click on the **Member Self Service** link.
- For members already registered with NSSF, click on the **Existing Member eCertification** link. In case you don't remember your NSSF membership number, visit the nearest NSSF branch for assistance.
- For a New member (without a prior NSSF registration number) click on the **Member Registration** link.
- Complete the form displayed accurately.
- Print the application notification and contact the nearest NSSF office for certification.
- Contacts for the nearest NSSF branch are available on [www.nssf.or.ke/branches](http://www.nssf.or.ke/branches)

### Member Activation

- Once issued with a Pin Key from NSSF office, click on the **Member Activation** link.
- Type in Username, Password, and Pin Key then click Activate to complete activation.

### Forgot/Lost Password

- In case you have forgotten your password, click on the **Lost Password** link and fill in the mandatory fields.

**Note:** You must have activated your account to be able to reset the password.

### Member Recertification

- If you have forgotten your Username or Password, click on the **Member Recertification** link and re-enter the application details with a new Username and Password.

### How To Top up your NSSF Voluntary Contributions

- To Pay via **Mpesa**, use the **Paybill Number 333300** quoting your **Full NSSF Membership Number** (including leading zeros and the trailing 'X' character where applicable) as the **Account Number**